

Rubric – Project Plan

Your group's project plan will be assessed on the following criteria.

Scenario Analysis [5] – Part 1					
1	2	3	4	5	The group demonstrates a clear understanding of the problems and issues described in the Workplace Scenario.
Scenario Analysis [5] – Part 2					
1	2	3	4	5	The ideal scenario described by the group reflects an accurate description of what the workplace would look like in case those issues or problems were eradicated.
Project Identification [5]					
1	2	3	4	5	The group has come up with a suggested project that will effectively address one or all the issues described in the workplace scenario.
Component Details [5]					
1	2	3	4	5	Each of the Project Plan Component sections (Project Goal, Budget, etc.) contain comprehensive and details. The details show evidence of research and careful consideration.

Sub-total: /20

Rubric – Project Plan Presentation

The rubric below highlights the components of your project plan presentation that will be assessed. Read through it carefully to make sure you include everything while preparing your presentation.

The group's presentation slides will be assessed as a collective, while each group member's speaking during the presentation will be marked individually.

Presentation slides (Group scoring)

Presentation Slides & Flow [5]					
1	2	3	4	5	<p>Each slide is appropriate to its content; the slides are easy to follow and understand; the slides are not cluttered with too much writing.</p> <p>The presentation flows logically; the handover between speakers is smooth and does not distract the audience; the presentation has a clear introduction and ending.</p>
Project Plan Details [5]					
1	2	3	4	5	<p>The presentation addresses the problem in the scenario clearly and with a feasible approach and an approach that shows innovation and creativity.</p> <p>All components of a project plan are discussed in detail during the presentation.</p>

Sub-total: /10

Public Speaking (Individual student scorings)

Fluency (Speed & Volume) [5]						
Student 1	1	2	3	4	5	Smooth and flued speech; few to no hesitations; no attempts to search for words; volume is excellent.
Student 2	1	2	3	4	5	
Student 3	1	2	3	4	5	
Pronunciation and Intelligibility [5]						
Student 1	1	2	3	4	5	Pronunciation is excellent. It is extremely easy to follow the speaker's speech.
Student 2	1	2	3	4	5	
Student 3	1	2	3	4	5	
Vocabulary & Grammar [5]						
Student 1	1	2	3	4	5	Excellent control of language features; a wide range of well-chosen vocabulary including signposting and transitions; professional tone appropriate to business settings. Accuracy and variety of grammatical structures used.
Student 2	1	2	3	4	5	
Student 3	1	2	3	4	5	
Audience Awareness (Eye contact & Body language) [5]						
Student 1	1	2	3	4	5	Excellent eye contact to engage with the audience. Body language is professional and confident. Gestures are effective and there is excellent overall connection with the audience.
Student 2	1	2	3	4	5	
Student 3	1	2	3	4	5	

Student 1 total: /20

Student 2 total: /20

Student 3 total: /20

